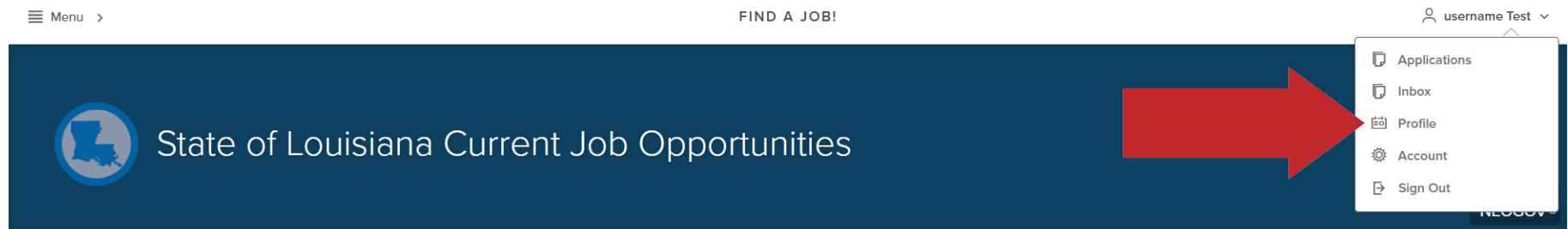




- ✓ Do NOT create more than one (1) account.
- ✓ Do NOT use another person's account to apply for a job.
- ✓ Resumes cannot be accepted in the place of a completed online job application.

Updating Your Application

Applicants can update their applicant information (work experience, education, etc.) by editing their Applicant Profile via the Applicant Portal. ***The changes made will not be reflected on applications submitted in the past.***



You can apply online by clicking on the job title you are interested in and clicking on the "Apply" link!

It is important that your application show all the relevant education and experience you possess. Applications may be rejected if incomplete. Resumes WILL NOT be accepted in lieu of a completed application.

Military Experience

To enable us to fully evaluate military experience, please include the rank (e.g., include E, O or W grade) in your description of duties for any military jobs listed in your application. Failure to completely read and follow the instructions given in the Supplemental Information section of the posting for which you are applying, or to fully complete your application, may result in your application being rejected.

Miscellaneous

The State of Louisiana only accepts online applications. Paper applications will not be accepted.

Computer access is available at your local library, at local Louisiana Workforce Commission Business Career Solutions Centers, and at our State Civil Service Recruiting & Outreach Center at 5825 Florida Boulevard, Room 1070, Baton Rouge, LA 70806.

If you require an ADA accommodation, please contact the SCS Recruiting & Outreach Center by calling (225) 925-1911 or (866) 783-5462 (toll free) during regular business hours for additional assistance.

Please note:

- Libraries and LWC centers cannot provide in-depth assistance to applicants with limited computer skills; therefore, we suggest that such applicants have someone with computer proficiency accompany them to these facilities to assist with the computer application process.
- Also, no State Civil Service employees are housed at the libraries or LWC centers to answer specific questions about the hiring process. Such questions should be directed to our SCS Recruiting & Outreach Center at the phone numbers above or by visiting the office on Florida Blvd. where assistance is available. Information is also provided on our job seeker website at jobs.la.gov.

Important Links



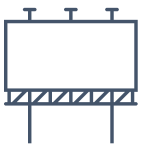
What happens after I apply for a job?



LA Careers Applicant Step-By-Step Guide



Frequently Asked Questions



How to showcase skills for hiring success



State Civil Service Competency Model

APPLICATION STATUS

APPLICATION RECEIVED

Your application has been submitted successfully.



WRITTEN EXAM - SEE HISTORY

Click the History link for the results of your application review. Passing candidates will designate as "Pass". Failing candidates will designate as "Fail". If no information is present, you have no present exam results.



EVALUATING EXPERIENCE

Your application is being reviewed to ensure you meet the minimum qualifications for the position.



MINIMUM QUALIFICATION REVIEW

Click the History link for the results of your application review. Passing candidates will designate as "Pass". Failing candidates will designate as "Fail".



ELIGIBLE FOR CONSIDERATION

You are among a group of applicants who MAY be selected for the position.



ELIGIBLE PENDING SUPPLEMENTAL QUALIFICATION REVIEW

Only candidates meeting the supplemental qualification will be eligible for referral.



REFERRED TO HIRING AGENCY

State Civil Service has forwarded your application to the hiring agency. You may or may not be called for an interview.



POSITION FILLED

Someone has been selected for the position.



POSITION CANCELLED

The agency has decided not to fill the position.

